

Victory Christian Center School

7224 Old Pineville Road Charlotte, NC 28217 (704) 522-8566 - Fax (704) 527-8515 Email: info@vccskings.com

In order to complete our online re-enrollment process, you will access our ParentsWeb through your existing login.

To access ParentsWeb:

- Please go to <u>www.renweb.com</u>.
- Select Login from the menu bar and ParentsWeb Login from the dropdown menu.
- Enter VC-NC into the District Code field.
- Type in your username and password. If you have forgotten your username or password, please click on the link provided.
- After logging in, click on the **Family Information** button in the left menu.
- Click on the Enrollment/Re-enrollment button.
- Our Online Enrollment system will open with a link to the enrollment packet.

The online re-enrollment process takes approximately 15 minutes to complete. Your information will be saved if you need to guit and come back later.

The **Instructions and Resources** page of the enrollment packet contains supplemental enrollment forms that also must be submitted. Further instructions on these forms are provided online.

If you have any questions about the re-enrollment process, feel free to contact us at 704-522-8566.

Sincerely,

VCCS Administration